

Capability Statement

Core Competencies

- Professionally prepare individual and small business Income Taxes
- Key Data Entry demographics with emphasis to details EIN, SSN, DOB, Bank accounts, etc.
- Meet Deadlines
- Train, Delegate and Supervise
- Key medical data into member's healthcare portal.

Past Performance

Clients "Praise" Our diligent Work Ethics!
Individual clients (references available)

- IRS US Treasure Dept.
- NYS Dept. of Taxation & Finance
- AmeriPlan Dental Plus
- Drake Tax Solution

Differentiators

- Focus on details and deadlines
- Open all year round
- Accept major credit cards
- Update and receive annual CPE credits
- Award Recipient
Woman of courage; Community Citation of Honor;
Community Business; Spirit Leadership; Business
Builder of the year.

Company Data

M/WBE Certified firm established 1992. We provide Key Data entry Services, professionally prepare individual and small business income tax returns. E-file to IRS and State authorities using recognized standards. Enroll members and personal medical history into the healthcare portal.

Pertinent Codes

- DUNS# 940711427
- Cage: 5SMV1
- Certifications: M/WBE, NYC, NYS, WOSB
- Pending 8(a) Certification and HIPAA Compliance
- **NAICS:**
 - 518210 - Data Entry Services
 - 541213 - Tax Preparation
 - 561410 - Typing & Resume Services
 - 561110 - Office Administration Services
 - 561499 - All other Business Support Services
 - 524114 - Dental Insurance, Carriers, Direct
 - 561431 - Private Mail Centers
 - 561599 - Other Travel Arrangements & Reservations
- **NIGP:** 92021, 92022, 96102, 95348, 91558, 91559, 91536, 91580, 92024



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