

Attention – Schedule “C” Filers

Sole Proprietor, Single Member LLC,
Independent Contractor

FYI.... Keeping you informed.....

Your IRS tax ID # (EIN) **MUST** be updated
every 3-5 years to remain active,
even if you have No employees

Just call IRS @ 800-829-4933, let them know
you want to update your SS4/ EIN form.
(Even If you have No changes – just confirm your EIN is active)

Your Company **Needs** to have a
NYS Div of Corporation Biennial Statement...
(Due every 2yrs from original date.. This can be E-Filed)

Ask us for more details (718) 953-6455
Lillian's Professional Services